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### **Terms and Conditions for Recurring Payments**

At Swallows Trampoline Club, your payments may be taken using Recurring Payments. If that is the case, they will be taken on a monthly basis on a set date using the relevant EasyRegisters Payment Plan.

These payment plans will either run for 4 months, or 3 months depending on how many weeks are in each term.

The club will set up payment plans for you, and you must add a payment method. In order to view how to set up Payment Methods, please view this video:

[https://www.youtube.com/watch?v=HmrEV\\_7oIJs](https://www.youtube.com/watch?v=HmrEV_7oIJs)

In order to cancel your recurring payments, you may either remove your default payment card, or you can contact your club administrator at: [contactus@swtc.org.uk](mailto:contactus@swtc.org.uk) in order to request cancellation of recurring payments.

Please remember that you must give us 4 weeks' notice of cancellation – since we are a 'not for profit' organisation our margins are small, and this helps us stay on top of coaching pay/hall hire costs.

### **Refunds and Credit Notes**

If a payment has been taken in error, please contact us using the email above, and we will either refund it directly to your account via BACS Payment, or apply a credit note to your payment account.

SWTC Committee  
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